



Athol-Royalston Education Foundation, Inc.
Mini-Grant Application Form
For Educators in the Athol-Royalston Regional School District

Grants in the range of \$250-\$1,000 will be awarded to innovative programs that:

- Involve collaboration between schools, families, and the community
- Reflect the goals of the District or the School, as identified in its School Improvement Plan or curriculum frameworks.
- Serve the largest possible number of students
- Involve enrichment or after-school activities which are outside the funding normally provided in the district budget
- Improve the quality of education which our schools can offer our children.
- Consider the diversity and demographics of the communities

Applications will be ranked according to these criteria, and the top-ranking programs will be funded first. The number of grants made will depend on the total amount of money the Foundation is able to raise. The Board of the Foundation has established a minimum of \$5,000 in grants this year.

Guidelines for Funding

1. The Foundation will not fund the following items:
 - A. Refreshments
 - B. Awards related to the completion of the project
 - C. Salaries for School District employees.
 - D. Items that would normally be part of the school budget.
2. If the grant application includes funding for reusable materials, those materials will become the property of the school, rather than the property of the applicant or the participant.
3. Award recipients will be responsible for notifying the President of the Foundation of the exact date(s) of the funded program. They will also be required to submit publicity about the event to the Athol Daily News, giving credit to the Athol Royalston Education Foundation. Failure to do so may be taken into consideration in future grant awards. A copy of the press release is to be sent to AREF. Please also send a photo directly to AREF to be used in its fundraising publicity.
4. Programs/activities to be considered must be carried out in partnership with the schools in the Athol-Royalston Regional School District.
5. All funds granted need to be expended by December 31, 2015.



Grant Application

Name of applicant(s): _____

School: _____

Grades involved: _____ Estimated Number of participants: _____

Grant amount request: _____

Please attach a brief description of your proposed project, being sure to answer the following questions:

1. How will this project improve the quality of education for your students?
2. How many students will benefit?
3. How does your project tie in with the educational goals of your school or the Athol-Royalston Regional School District?
4. How will your project involve parents, community volunteers, or other community resources?

Please include a budget plus an estimated date, not later than December 31, 2018, by which you expect the project/program to be held. We encourage you to seek additional funding from other sources—and tell us what other funding sources you are seeking assistance from, if any.

Be aware that all grant recipients are expected to **publicize** their projects using local media and mentioning the “Athol-Royalston Education Foundation.” This publicity helps with A-REF’s fundraising efforts.

Applicant’s signature: _____ Date: _____

Principal or Supervisor’s signature _____

Mini-grants are awarded in two rounds each school year. Applications for the first round are due the first Friday in November. Appropriated monies not spent then will be awarded in a 2nd round of grant dispersals. Applications for the 2nd round are due the 2nd Friday in January. All money should be spent by December 31 of the following school year. Questions? Please contact us.

Please submit applications to : Athol-Royalston Education Foundation, PO Box 149, Athol MA 01331